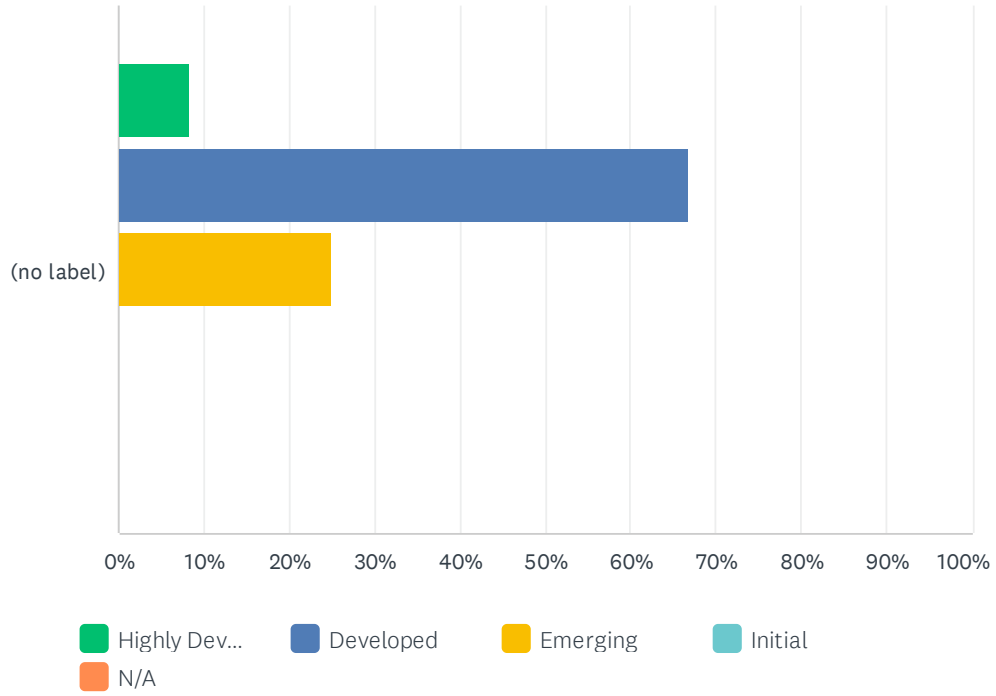
Q1 ACCOMPLISHMENTS IN ACHIEVING GOALSHighly Developed: Exhibits ongoing and systematic evidence of goal achievement.Developed: Exhibits evidence of goal achievement.Emerging: Exhibits some evidence that some goals have been achieved.Initial: Minimal evidence that progress has been made toward achieving goals..

Answered: 12 Skipped: 0



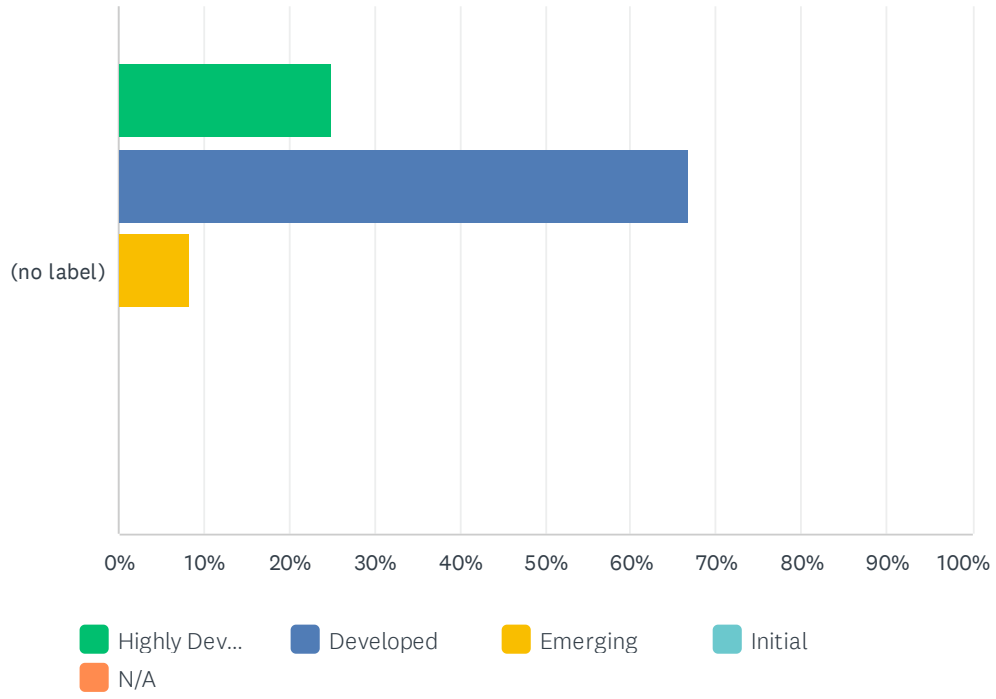
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	8.33% 1	66.67% 8	25.00% 3	0.00% 0	0.00% 0	12	2.83

#	COMMENTS/FEEDBACK:	DATE
1	Thorough listing of goals.	3/15/2024 3:41 PM
2	Goals listed in the previous Strategic plan ended with status of in progress or not started. Notes of progress exist but none of the goals appear to be met.	3/8/2024 1:28 PM
3	Previous goals had substantial documentation regarding their progress, status, and support for revisions when necessary. The consistency of adding progress notes to the Department Plan is commendable.	3/4/2024 2:24 PM
4	Reading the goals carefully, it seems the department is functioning on survival mode. Many previous goals have been abandoned, and some current goals seem to be reactive rather than proactive.	3/4/2024 11:03 AM
5	The Communications Program has made great progress in reducing student need for developmental education courses and makes progress in pursuing and achieving big goals.	2/28/2024 3:11 PM
6	Established goals in a variety of strategic initiative areas.	2/27/2024 3:33 PM
7	No progress has been documented since 2021, so it is difficult to determine of goals were	2/26/2024 2:59 PM

	actually met. There is a disconnect between what is written in the strategic plan progress notes and the determination that the goals were all indeed met.

Q2 DISCIPLINE DESCRIPTION AND OVERVIEWHighly Developed: Thoroughly explains how the discipline's courses match the state transfer map along with outcomes and how the discipline has changed courses to meet demand and transferability.Developed: Explains how the discipline's courses match the state transfer map along with outcomes and how the discipline has changed courses to meet demand and transferability.Emerging: Minimally explains how the discipline's courses match the state transfer map along with outcomes and how the discipline has changed courses to meet demand and transferability.Initial: Presents how the discipline's courses match the state transfer map along with outcomes and how the discipline has changed courses to meet demand and transferability.

Answered: 12 Skipped: 0



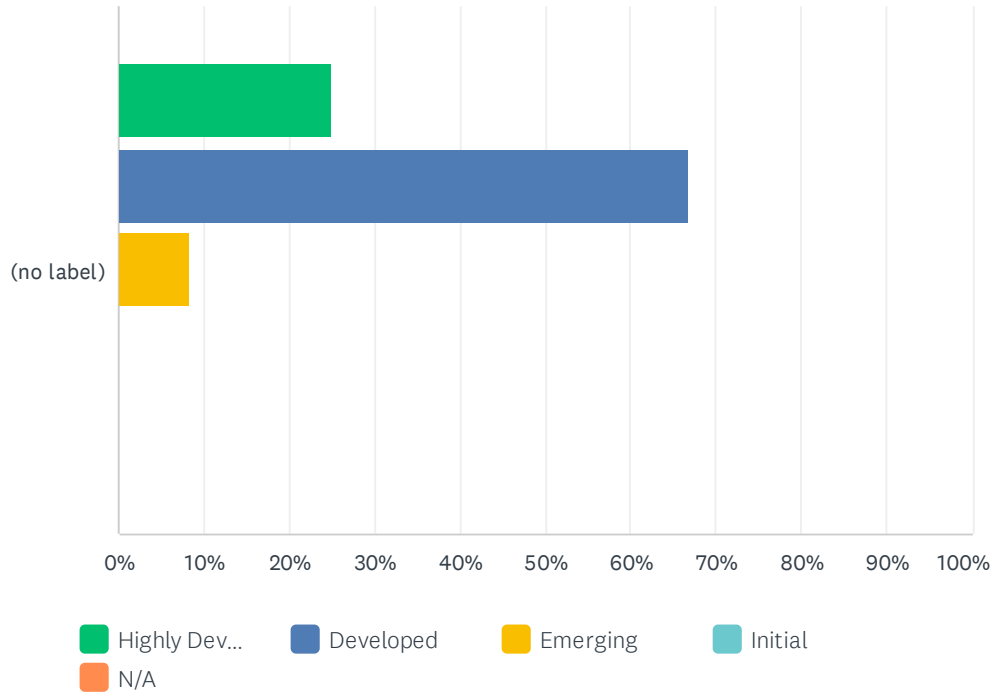
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	25.00% 3	66.67% 8	8.33% 1	0.00% 0	0.00% 0	12	3.17

#	COMMENTS/FEEDBACK:	DATE
1	Good work on redesigning courses.	3/15/2024 3:41 PM
2	Well defined outcomes and criteria.	3/8/2024 1:28 PM

3	Clear expectations for student outcomes, innovative recognition/application of new technologies (AI/VR), good contextualization of challenges facing students, and intentional cross-team/divisional collaboration (i.e. technical writing for automotive industry/law enforcement)	3/5/2024 2:02 PM
4	Sufficient content was provided to give a clear understanding of changes made to the courses during this period and of the transferability of these courses. This information was well-presented and demonstrates confident strategies for the courses in this department.	3/4/2024 2:24 PM
5	Extensive revision to align with state and meet student needs (eg. WRI 121 refocus on discourse communities so students could investigate career-related topics).	3/4/2024 9:47 AM
6	The program utilizes regular analysis and adaptation to meet student needs, and align with state and military curriculum standards.	2/28/2024 3:11 PM
7	Adopted common course numbering and aligned learning outcomes. Redesigned and realigned courses.	2/27/2024 3:33 PM
8	Good work here.	2/26/2024 2:59 PM

Q3 RESOURCES: PROFESSIONAL DEVELOPMENTHighly Developed: Exhibits ongoing and systematic support of professional development opportunities.Developed: Exhibits support of regular professional development opportunities. Emerging: Evidence of intermittent professional development opportunities. Initial: Minimal evidence of professional development opportunities.

Answered: 12 Skipped: 0

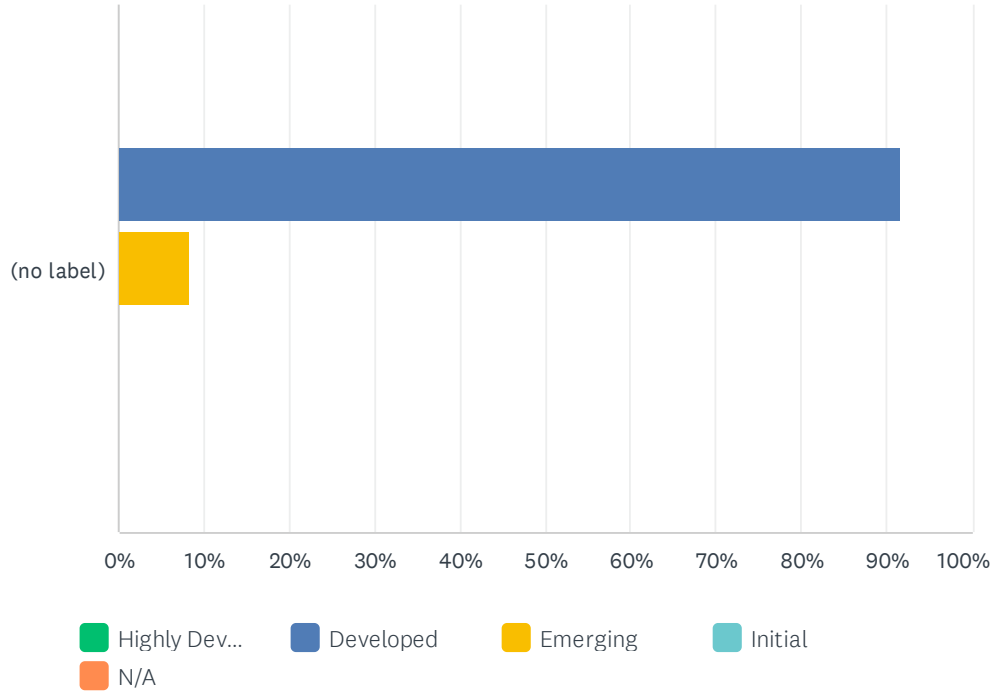


	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	25.00% 3	66.67% 8	8.33% 1	0.00% 0	0.00% 0	12	3.17

#	COMMENTS/FEEDBACK:	DATE
1	clear description of credentialling, professional association, ongoing learning/conference attendance, and direct application to classroom work/student impacts & outcomes	3/5/2024 2:02 PM
2	Specific examples were shared of departmental faculty's participation in professional organizations and ongoing professional development. Limited examples were provided of upcoming professional development, though that may have not yet been determined and may be connected directly to the professional memberships.	3/4/2024 2:24 PM
3	Some of the course redesigns in this section sound very interesting; I wonder if data will be collected to show the changes did or did not improve course retention/completion?	3/4/2024 11:03 AM
4	All faculty engaged in regular professional development and systematically apply what they learned to enhance course offerings.	3/4/2024 9:47 AM
5	Involvement in professional development is not just used for reference for the communications program faculty, it is put into action, creating curriculum change which benefits students.	2/28/2024 3:11 PM
6	Goals for all full-time faculty to partake in at least one professional development. Should include plans for adjunct faculty.	2/27/2024 3:33 PM
7	Robust PD going on.	2/26/2024 2:59 PM

Q4 RESOURCES: FACULTY MEETING INSTRUCTIONAL NEEDSHighly Developed: Employs a sufficient number of highly qualified faculty to meet instructional needs.Developed: Employs an adequate number of qualified faculty to meet instructional needs. Emerging: Has a plan to employ an adequate number of qualified faculty to meet instructional needs.Initial: Faculty numbers and/or qualifications are insufficient to meet instructional needs.

Answered: 12 Skipped: 0

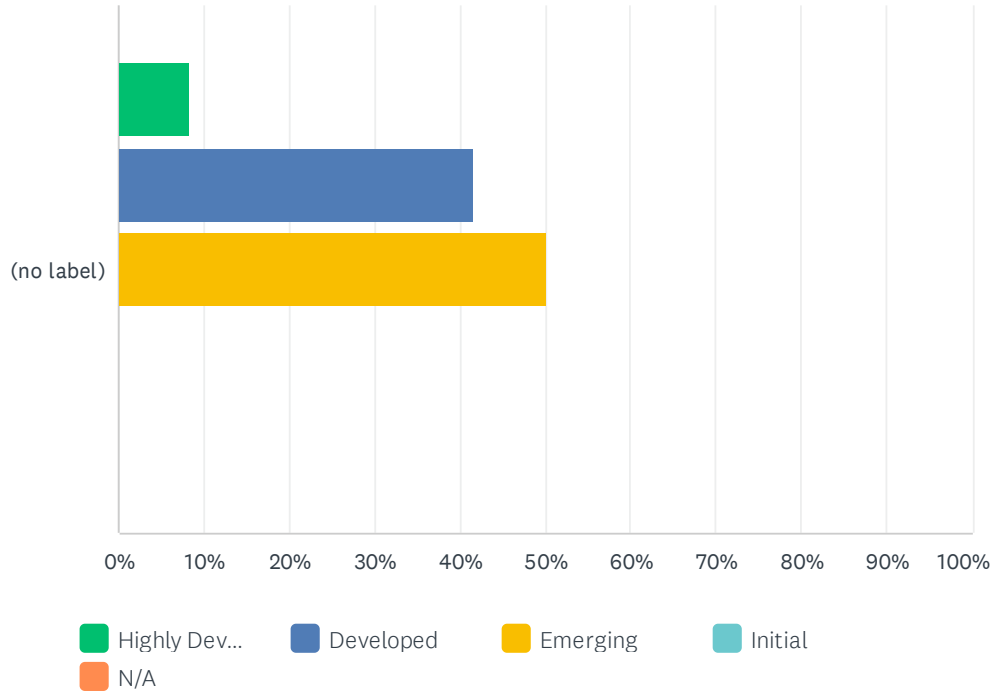


	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	0.00% 0	91.67% 11	8.33% 1	0.00% 0	0.00% 0	12	2.92

#	COMMENTS/FEEDBACK:	DATE
1	See identified need for Developmental Ed specific writing instructor as identified in presentation.	3/5/2024 2:02 PM
2	It is clearly noted and supported that additional faculty are needed in Dev Ed.	3/4/2024 2:24 PM
3	Asking for a full-time faculty specially trained in Dev Ed Writing to replace Michelle Runyon.	3/4/2024 9:47 AM
4	As discussed in the presentation and review, a qualified dev ed writing instructor is needed for the benefit of our students.	2/28/2024 3:11 PM
5	The full-time faculty ratio to part time faculty ratio is better than comparable institutions.	2/27/2024 3:33 PM
6	I understand the desire to have a specialized Dev Ed faculty, but in small community colleges, we tend to need to be generalists. The CMA does not provide for room to hire another FT faculty member. Suggest one of the current faculty to use PD to meet the Dev Ed need and pivot some teaching in college level courses to adjunct faculty.	2/26/2024 2:59 PM

Q5 RESOURCES: FACILITIES AND EQUIPMENTHighly Developed: Facilities and resources meet current and future needs.Developed: Facilities and resources meet current needs.Emerging: Evidence of a plan to have facilities and resources meet current and future needs.Initial: Minimal evidence that facilities and resources meet current and future needs.

Answered: 12 Skipped: 0

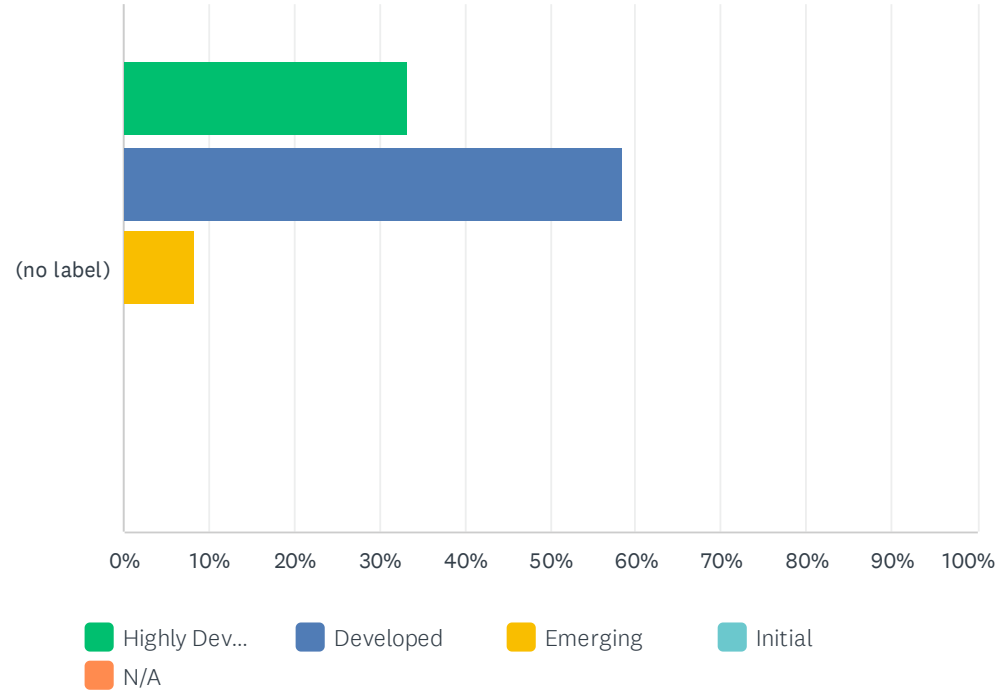


	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	8.33% 1	41.67% 5	50.00% 6	0.00% 0	0.00% 0	12	2.58

#	COMMENTS/FEEDBACK:	DATE
1	Could one of the study areas in Building 6 be repurposed to a Writing Center? Computers and furniture are already available and some of the study areas are not used to capacity. With two study areas per floor, students could move to the other end of the building.	3/15/2024 3:41 PM
2	I think "EVOLVING" might actually be a better term here, referencing identified need for additional computer lab space and a dedicated mobile "writing lab" as identified in the presentation.	3/5/2024 2:02 PM
3	It is clearly noted that access to dedicated computer lab space is needed. I commend the department for creative solutions to temporarily address the computer lab needs!	3/4/2024 2:24 PM
4	Have budget for laptop cart. Will purchase and install in Bldg 2 by end of spring term. Still waiting for a room to establish Writing Center.	3/4/2024 9:47 AM
5	Progress needs to be made in addressing a lack of available laptops/computer lab space. A request for an accommodation via a laptop cart is in progress, however all KCC students would be best served through the professional services available through an academic writing center.	2/28/2024 3:11 PM
6	Actively seeking a designated writing center.	2/27/2024 3:33 PM
7	Report indicates there are some outstanding needs in the department to support their goals and student needs.	2/26/2024 2:59 PM

Q6 EFFECTIVENESS: STUDENT LEARNING OUTCOMES ASSESSMENTHighly Developed: Exhibits ongoing and systematic student learning outcomes (SLO) assessment with regular adjustments to instruction.Developed: Exhibits evidence of SLO assessment and uses results to change instruction.Emerging: Sporadic participation in assessment of SLOs assessment with some changes to instruction.Initial: Minimal evidence of SLO assessment.

Answered: 12 Skipped: 0



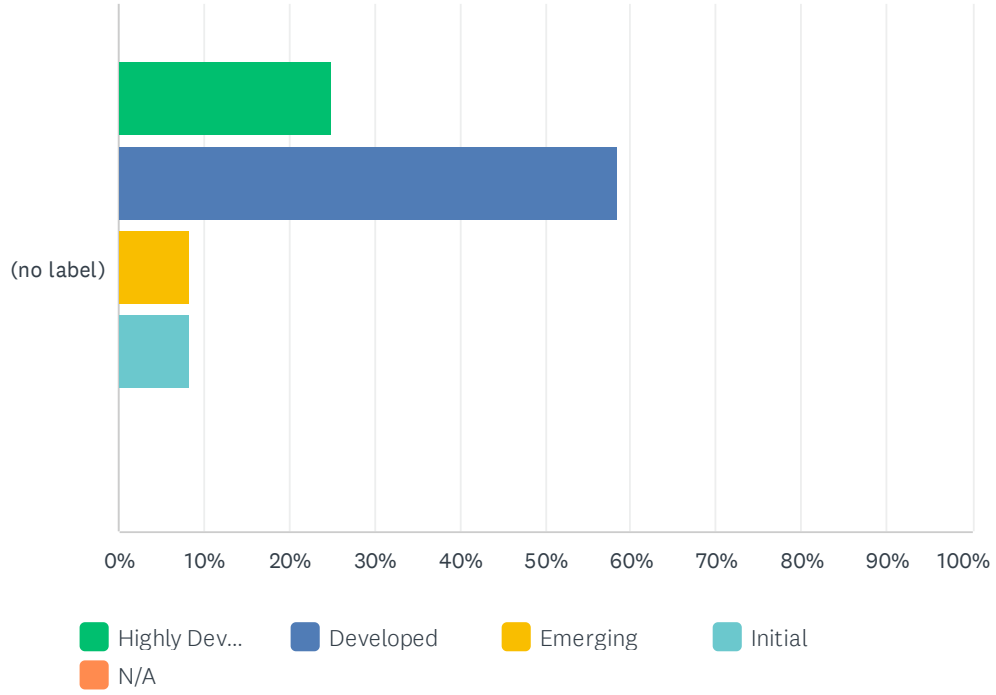
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	33.33% 4	58.33% 7	8.33% 1	0.00% 0	0.00% 0	12	3.25

#	COMMENTS/FEEDBACK	DATE
1	Looks as though the department is utilizing feedback gained from the assessment process to improve student comprehension and success.	3/15/2024 3:41 PM
2	A good selection of courses and returned assessments exists.	3/8/2024 1:28 PM
3	Developed in terms of providing a generally positive data response, but sample size (rate of response from student) could be higher.	3/5/2024 2:02 PM
4	It was clearly demonstrated that assessment of SLO's are taken very seriously and course content/delivery adjustments are made as needed. Several specific examples were provided.	3/4/2024 2:24 PM
5	Low evaluation return rates is concerning, getting good student input is very important. The department is responsive to student input, so increasing the returns is in the department's interest.	3/4/2024 11:03 AM
6	Data in appendix provides evidence of ongoing and systematic SLO assessment with regular adjustments. For some classes, only a plan was submitted and no follow through with assessment.	3/4/2024 9:47 AM
7	The communications program benefits from continuous evaluation, analysis and input to revise courses and improve student success.	2/28/2024 3:11 PM
8	The GEC is expanding the number of courses assessing for ILO mastery college wide. Course learning outcomes are well mapped.	2/27/2024 3:33 PM
9	This was a strong area in this report. This department really understands the purpose of assessment is to identify areas for curricular revision. One of the stronger presentations of the purpose of assessment.	2/26/2024 2:59 PM

Q7 EFFECTIVENESS: STUDENT SUCCESSHighly Developed: Thoroughly analyzes trends in enrollment, degrees awarded, time-to-

completion rates, and formulates comprehensive plans to address them.Developed: Describes trends in enrollment, degrees awarded, time-to-completion rates, and formulates plans to address them.Emerging: Describes trends in enrollment, degrees awarded, time-to-completion rates, and makes an attempt to plan to address them.Initial: Minimal description of trends and/or fails to formulate plan to address them.

Answered: 12 Skipped: 0



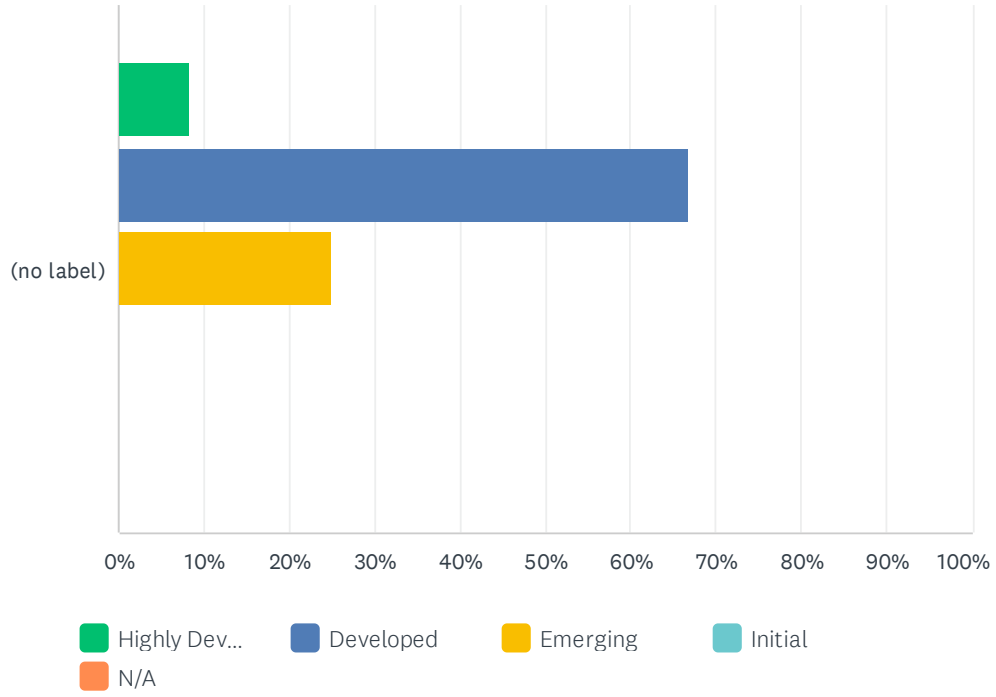
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	25.00% 3	58.33% 7	8.33% 1	8.33% 1	0.00% 0	12	3.00

#	COMMENTS/FEEDBACK:	DATE
1	Student success rates appear to need some review.	3/8/2024 1:28 PM
2	Substantial information was provided regarding enrollment trends, transferability of courses, and methods used to engage students in course content and delivery. Changes made based on course evaluation data were described well. This department appears to be very focused on continual improvement in the overall student experience.	3/4/2024 2:24 PM
3	This is the section that is most worrying. Tucked under the enrollment trends are two tables called "Pass rates" with no discussion or analysis except a comment "we have no plans to address the current situation." I find the pass rate numbers to be horrifying. There is a direct relationship between a student passing a writing class, and their retention to the next term. I struggle to see how a 30% non-pass rate can be acceptable, or closer to 50% in Dev Ed. I find it even worse to see there are no goals to address or improve this. Identifying when during a term students fail to thrive, and collecting input prior to that time, is an important first step. End-of-term course evals are of no use in this regard, since they only sample the remaining students.	3/4/2024 11:03 AM
4	Excellent application of student feedback in 121 and 227. Faculty redesigned	3/4/2024 9:47 AM

	assignments/assessments so that they supported student interests and career trajectories. Students could then see how the class supported their career goals.	
5	A school-wide solution is needed to increase student participation in course evaluations to yield accurate data.	2/28/2024 3:11 PM
6	Some concern regarding the decline in student success rates overtime.	2/27/2024 3:33 PM

Q8 BUDGETHighly Developed: Financial resources meet current needs and are projected to meet future needs.Developed: Financial resources meet current needs. Emerging: Evidence of a plan to acquire financial resources to meet current needs.Initial: Minimal evidence that financial resources meet current needs.

Answered: 12 Skipped: 0



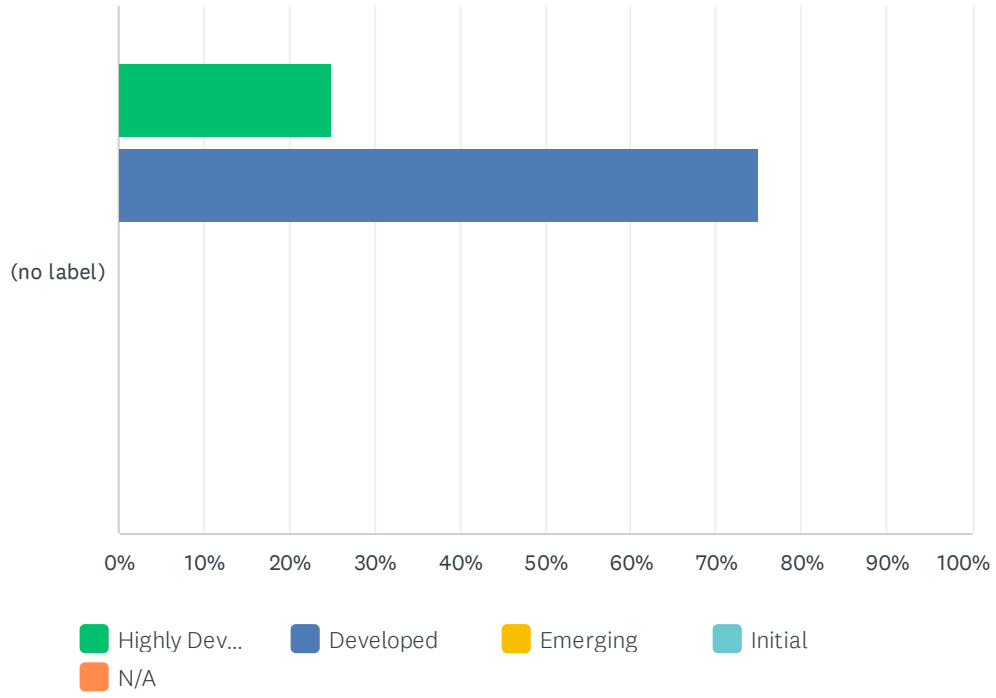
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	8.33% 1	66.67% 8	25.00% 3	0.00% 0	0.00% 0	12	2.83

#	COMMENTS/FEEDBACK:	DATE
1	Using full-time faculty, instead of adjuncts, allows students some continuity and should improve completion.	3/15/2024 3:41 PM
2	It would appear a larger adjunct pool is in need of discovery to aid in spreading out the load.	3/8/2024 1:28 PM
3	commentor identifies challenges associated with limitations of adjunct pool, overload, and "siren song" of retirement as reasons of negative impact on CMAs with identified steps for future efforts at rebalancing.	3/5/2024 2:02 PM
4	A clear explanation was provided regarding availability of resources, status of the CMA, and reasons behind these numbers. The department clearly needs access to additional full time	3/4/2024 2:24 PM

	and adjunct faculty to maintain the level of quality that they clearly strive for.	
5	It is recognized that a balance needs to be struck between use of faculty or adjuncts for course instruction. This is partially a symptom of available talented and qualified adjuncts in our area. Are there talent pools on campus or elsewhere in Klamath Falls we have not tapped yet?	2/28/2024 3:11 PM
6	Expressing need for a full-time developmental writing instructor. Enrollment does not seem to merit adding staff. The Writing CMA is negative. General education should generate revenue for the college.	2/27/2024 3:33 PM
7	The college's enrollments seem to be trending upwards in programs (Apprenticeship, AAS and dual credit) that do not require substantial college level writing courses, numbers of writing credits, and as such, the CMA is negative. I question the prudence of requesting another FT faculty, specific to Dev. Ed based on the CMA trends.	2/26/2024 2:59 PM

Q9 STRENGTHS AND WEAKNESSESHighly Developed: Strengths and weaknesses are described accurately and thoroughly.Developed: Most strengths and weaknesses are described accurately and thoroughly.Emerging: Some strengths and weaknesses are described accurately and thoroughly.Initial: Minimal evidence that strengths and weaknesses are described accurately and thoroughly.

Answered: 12 Skipped: 0



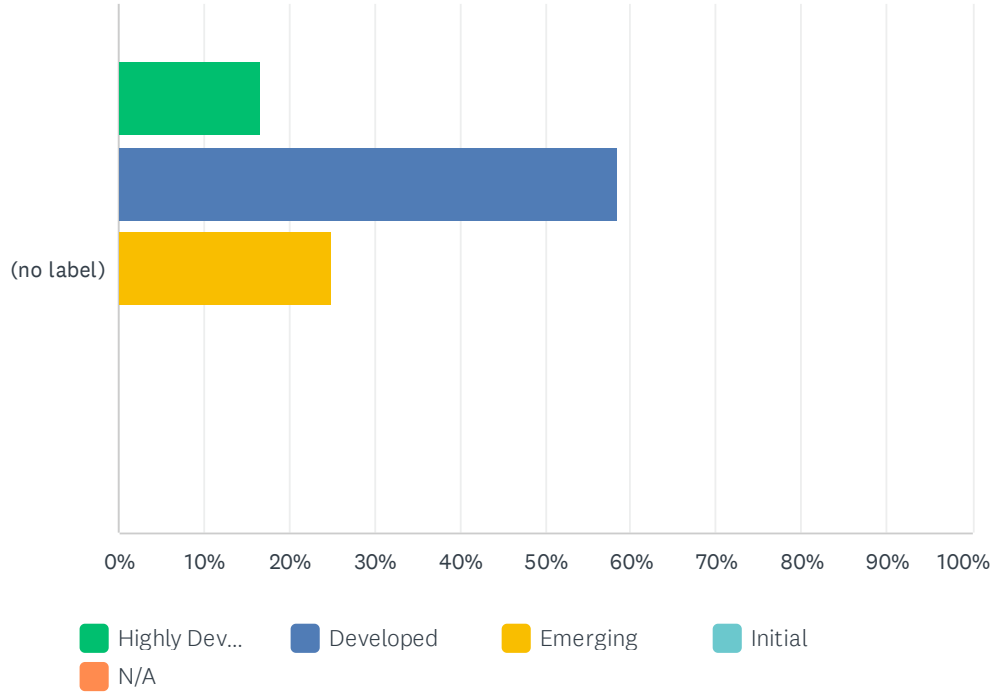
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	25.00% 3	75.00% 9	0.00% 0	0.00% 0	0.00% 0	12	3.25

#	COMMENTS/FEEDBACK:	DATE
1	Program review shows evidence of a continuous improvement process recently.	3/15/2024 3:41 PM

2	Caring faculty is a hingepin to all departments at KCC. This holds true in the Communication Department. Not many examples of weakness (areas to grow) were provided.	3/8/2024 1:28 PM
3	This section was brief but supported examples of strengths well; those strengths are clearly recognized campus-wide. Staffing challenges appear to be the only weakness expressed here...no additional areas that the department would like to address?	3/4/2024 2:24 PM
4	Diverse staff with varied backgrounds. Expertise in course redesign. Intentional alignment of learning outcomes and course design.	2/27/2024 3:33 PM

Q10 NEW GOALS AND PLANHighly Developed: Multiyear planning process with evidence of use of assessment data in planning.Developed: Multiyear planning process with some assessment data.Emerging: Short-term planning process recently implemented.Initial: Minimal evidence of planning process.

Answered: 12 Skipped: 0



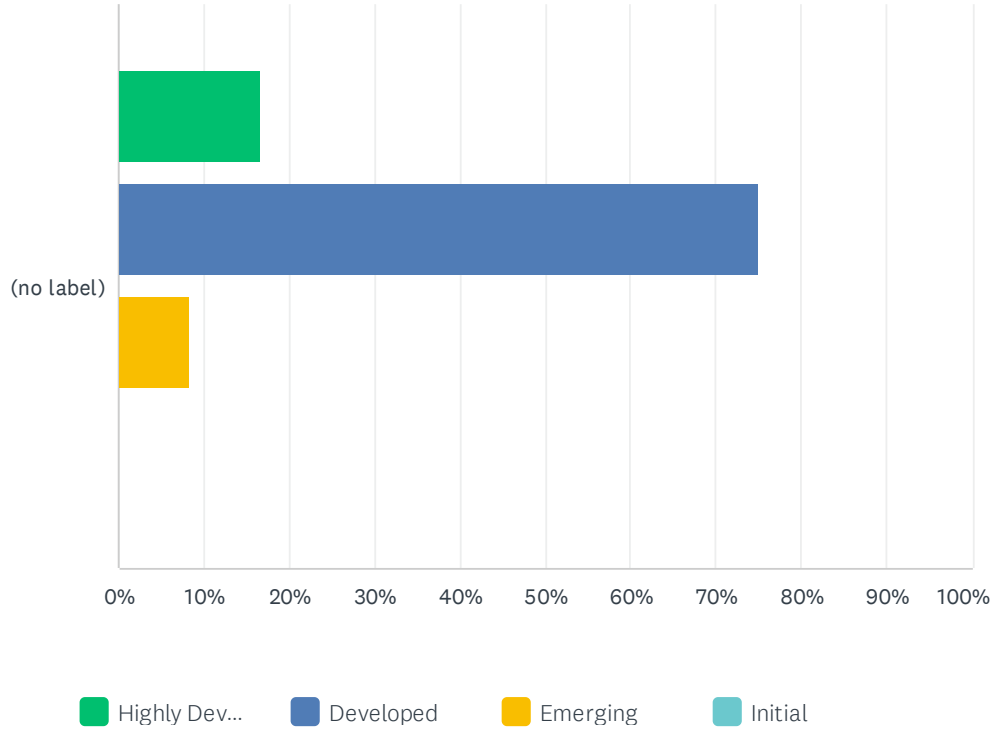
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	16.67% 2	58.33% 7	25.00% 3	0.00% 0	0.00% 0	12	2.92

#	COMMENTS/FEEDBACK:	DATE
1	Some of the goals feel forward reaching and some of the goals feel like items that are expected outcomes (example: department meetings)	3/8/2024 1:28 PM
2	"NEW GOALS" are essentially the goals identified earlier as having been recently updated.	3/5/2024 2:02 PM
3	Solid goals were identified (a 5th one was added to this section, different from the "Current Goals" content from section I). Additional information regarding timelines and assessments/measurements for several of these goals would have been helpful.	3/4/2024 2:24 PM

4	The elephant in the room is student success/pass rates. We cannot expend a tremendous amount of energy bringing students from pre-college programs to the academic side, and hope for their success, if we already have an entrenched pass rate problem.	3/4/2024 11:03 AM
5	Same goals as those listed on pp. 13-15. How does assessment data inform these goals? Curious if any new goals developed from the analysis required by this program review?	3/4/2024 9:47 AM
6	This discipline has a wide array of strategic plans and initiatives.	2/27/2024 3:33 PM
7	Goals should be more specific and measurable.	2/26/2024 2:59 PM

Q11 OVERALL PROGRAM EVALUATIONHighly Developed: Evidence of ongoing systematic use of planning in selection of programs and services.Developed: Program exhibits evidence that planning guides program and services selection that supports the college.Emerging: There is evidence that planning intermittently informs some selection of services to support the college.Initial: Minimal evidence that plans inform selection the of services to support the college's mission.

Answered: 12 Skipped: 0



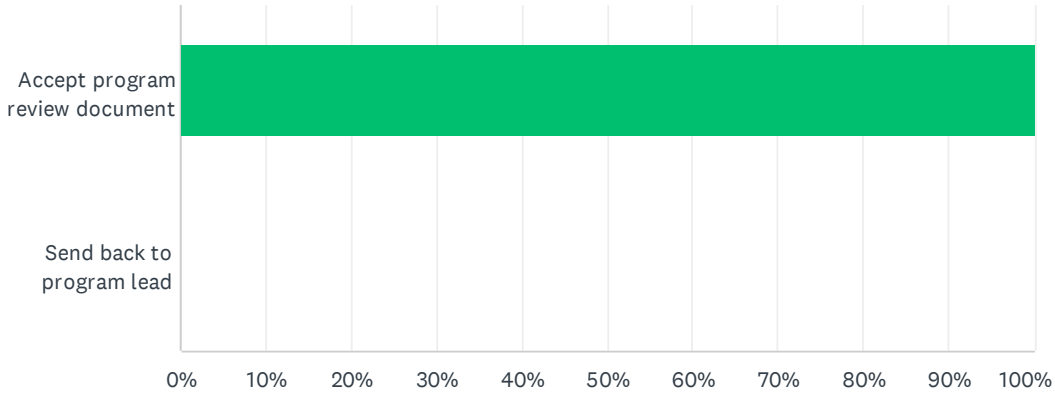
	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	TOTAL	WEIGHTED AVERAGE
(no label)	16.67% 2	75.00% 9	8.33% 1	0.00% 0	12	3.08

#	COMMENTS/FEEDBACK:	DATE
1	There are a lot of good things going on here and some areas that need some review.	3/8/2024 1:28 PM
2	Faculty in this department are clearly focused on quality education and supporting the goals of	3/4/2024 2:24 PM

	KCC.	
3	Once goals are more specific and measurable, there will be opportunity to be more deliberate in planning.	2/26/2024 2:59 PM

Q12 Should this academic program review be accepted by CIIC or sent back to the program lead for further work?

Answered: 12 Skipped: 0



ANSWER CHOICES	RESPONSES	
Accept program review document	100.00%	12
Send back to program lead	0.00%	0
TOTAL		12

Q13 Please highlight the strengths of the program.

Answered: 12 Skipped: 0

#	RESPONSES	DATE
1	Dedicated faculty.	3/15/2024 3:41 PM
2	-Instructionally sound, well-designed courses -Plan to roll out campus-wide rubrics for writing products -Professional development and faculty expertise -Adoption of OERs	3/14/2024 4:25 PM
3	Highly qualified instructors who truly care for the success of the student.	3/8/2024 1:28 PM
4	Qualifications, Innovation, Collaboration	3/5/2024 2:02 PM
5	Strong staff, commitment to ongoing enhancement of course content and delivery, focus on solid assessment tools and coordination with other departments on campus.	3/4/2024 2:24 PM
6	highly qualified faculty	3/4/2024 11:03 AM
7	Current faculty and staff do what the program and students require.	3/4/2024 10:55 AM
8	Engaged, collaborative full-time and part-time faculty. Leadership in AI concerns (Goal 1). WRI 100 lab supporting student success.	3/4/2024 9:47 AM
9	Very qualified instructors	3/4/2024 7:20 AM

10	The Communications Program is focused on student learning and is regularly adapting curriculum to that end. This program benefits the college as a whole by working with other disciplines to incorporate communications curriculum and strategies to increase student success.	2/28/2024 3:11 PM
11	Well-designed courses. Posittive course evaluations. Intentional learning outcomes and mapping.	2/27/2024 3:33 PM
12	Strong Faculty	2/26/2024 2:59 PM

Q14 Please outline weaknesses of the program.

Answered: 12 Skipped: 0

#	RESPONSES	DATE
1	CMA issues.	3/15/2024 3:41 PM
2	-Lack of a Writing Center due to budgetary limitations	3/14/2024 4:25 PM
3	It would appear that one of the faculty needs to take the lead on the Developmental Education courses.	3/8/2024 1:28 PM
4	Developmental Ed capacity, computer accessibility(?)	3/5/2024 2:02 PM
5	Clearly additional staffing and access to computer lab resources is needed.	3/4/2024 2:24 PM
6	unacceptable DFW rates	3/4/2024 11:03 AM
7	retention and addition of new faculty.	3/4/2024 10:55 AM
8	Struggle to support Dev Ed students.	3/4/2024 9:47 AM
9	May benefit from a dedicated developmental education instructor	3/4/2024 7:20 AM
10	An increase in specialized and qualified instructors is needed, as well as access to computer lab equipment and/or facilities.	2/28/2024 3:11 PM
11	None	2/27/2024 3:33 PM
12	CMA	2/26/2024 2:59 PM

Q15 Please make recommendations for program improvement.

Answered: 12 Skipped: 0

#	RESPONSES	DATE
1	Develop the writing center for both onsite and online students.	3/15/2024 3:41 PM
2	-Attaining a technical communications certificate -Better understanding job data as is relates to communications certificates	3/14/2024 4:25 PM
3	Identifying a faculty member as the lead/specilized in Developmental Education.	3/8/2024 1:28 PM
4	Dr. Huston seems to have self-identified areas of focus for improvement and capacity building	3/5/2024 2:02 PM
5	Continue to remain connected with professional organizations and peers, continue monitoring of resources related to use of artificial intelligence and consider implementing a consistent policy regarding appropriate uses of AI that could be adopted by faculty in other disciplines and programs.	3/4/2024 2:24 PM
6	Make improving student success the #1 priority goal for the department	3/4/2024 11:03 AM

7	N/A	3/4/2024 10:55 AM
8	Could be clearer use of ILO and CLO data to guide discipline goals and planning.	3/4/2024 9:47 AM
9	N/A	3/4/2024 7:20 AM
10	A priority should be placed on hiring a full-time developmental education faculty member. This not only benefits the department, but the entire college as well.	2/28/2024 3:11 PM
11	Professional improvement plans for adjunct faculty	2/27/2024 3:33 PM
12	Recruit more qualified adjuncts. Have one of the existing FT faculty obtain PD to fill the void in Dev Ed.	2/26/2024 2:59 PM

Q16 Please enter your name.

Answered: 12 Skipped: 0

#	RESPONSES	DATE
1	David Edgell	3/15/2024 3:41 PM
2	Sam Kauffman	3/14/2024 4:25 PM
3	Bill Jennings	3/8/2024 1:28 PM
4	Peter Lawson	3/5/2024 2:02 PM
5	Linda Williamson	3/4/2024 2:24 PM
6	Thomas Nejely	3/4/2024 11:03 AM
7	Tim Wiliams	3/4/2024 10:55 AM
8	Monika Bilka	3/4/2024 9:47 AM
9	Rick Ball	3/4/2024 7:20 AM
10	Holly Owens	2/28/2024 3:11 PM
11	Jamie Jennings	2/27/2024 3:33 PM
12	Allison Sansom	2/26/2024 2:59 PM